



PARKING PERMIT

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|-------------------|-------------------------|----------------------|---|
| Student Name | | | Grade Level <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 |
| Vehicle #1 Year | Vehicle #1 Make & Model | Vehicle #1 Color | Vehicle #1 License Plate No. |
| Vehicle #2 Year | Vehicle #2 Make & Model | Vehicle #2 Color | Vehicle #2 License Plate No. |
| Insurance Company | | Insurance Policy No. | Drivers License State & No. |

To apply for a *Collegiate* student parking permit, include the following with this form:

- 1) A copy of the student's current state-issued **drivers license**
- 2) A copy of the vehicle's current **insurance card**
- 3) The **\$10.00 registration fee** in cash or check payable to *Collegiate School of Memphis*.

Students applying to park on the *Collegiate* campus must agree to the following policies:

- 1) All student vehicles parked on school grounds **must be registered** with the *Collegiate School of Memphis* Business Office. Each student is allowed to register **one primary vehicle and one alternate vehicle** only.
- 2) Student vehicles must **display the Collegiate parking permit** at all times while on campus.
- 3) Student vehicles must be parked in the **designated student parking lot**.
- 4) Students must be legally **licensed to drive and covered by insurance**.
- 5) **No reckless driving** is permitted on the *Collegiate* campus.
- 6) Student vehicles parked on the *Collegiate* campus are **subject to search**.
- 7) Student vehicles parked on the *Collegiate* campus that are not registered with the Business Office will be **towed at the owner's expense**.
- 8) *Collegiate* is **not responsible for any damage to or loss of a vehicle** as a result of parking on campus.
- 9) Parking **privileges may be suspended or revoked** at any time for not abiding by *Collegiate's* policies.

Students applying to park on campus must also understand the following:

- 1) Arriving to school **on time** is expected. While carpooling is permitted, students with *Collegiate* parking permits are **only allowed to check themselves and their siblings in tardy**. Unrelated riders must have a parent check them in tardy. Parking privileges may be revoked for students with excessive tardies.
- 2) **Freshmen and sophomore** students are **not permitted to check themselves out** for an appointment. **Juniors and seniors** with *Collegiate* parking permits **may check themselves out** for an appointment called in by a parent or guardian. Students are not permitted to check out siblings.
- 3) Parking permits are valid for the **current school year only**. Students must **apply for a permit each school year**. Permits are issued on a first-come, first-served basis at the discretion of *Collegiate*.

I understand all of the above rules, agree to them, and recognize that all parking instructions from school administration must be followed.

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|-------------------|------|
| Student Signature | Date |
| Parent Signature | Date |